

## Departure Instructions

- **IMPORTANT! Refrigerator:** Take home or discard any perishables! (milk, meats, cheese). Condiments and beverages are OK to leave.
- **Bed Linens:** Please wash the sheets for each bed used. Laundry rooms are on 2<sup>nd</sup> floor and basement. See instructions taped to machines, shorter cycles are adequate for items.
- **Towels:** Please wash all towels used during your stay. Extra towels are located in the main floor shared bathroom cabinet and in the second-floor landing cabinet (glass fronted)
- **Floors:** There are two cordless vacuums, one in main floor office + one in second floor laundry. Swiffers for hardwood are in main floor hall closet. LONG HAIR AREA RUGS: The corded vacuum has a button to turn off beater brush, to help vacuum these more easily.
- **Bathrooms:** Please wipe down bathroom counter and floor, and empty all trash cans. There are plastic grocery bags in a box on the pantry floor that can be used as small can liners.
- **Kitchen:** Please wet mop floor (mop bucket in main floor hall closet) and run dishwasher.
- **Recycling:** Recycling must be taken home, or left in garbage. There is no curbside recycling.
- **Garbage:** Trash should be taken to the large wheeled garbage bin near the driveway and rolled down to the curb. Trash is picked up on Tuesday-our neighbor will wheel it back up.
- **Thermostats/Energy Savings:** In summer, please raise thermostat to 77 degrees, in winter please lower it to 65 degrees. Please text/call John at 314-494-0687 with questions.
- **Locking Up:** Lock the front door deadbolt and leave by the kitchen door. Enter four-digit code, wait a second, then turn bolt left. Then test to make sure the door is locked.
- **Basement:** Please make sure all basement lights are off.
- **Paper Towels/Toilet Paper:** If supply is low, please stock the house before leaving, or text John at 314-494-0687 if this is not possible (the next guest will thank you!)

***We Hope You Enjoyed Your Stay! ---John & Bryan***