

# Hermann Haus

## Departure Instructions: Updated Feb 2025

- **IMPORTANT! Refrigerator:** Take home or discard any perishables! (milk, meats, cheese). Condiments and beverages are OK to leave.
- **Bed Linens:** Please wash the sheets for each bed used. Laundry rooms are on 2<sup>nd</sup> floor and basement. See instructions taped to machines, shorter cycles are adequate for items.
- **Towels:** Please wash all towels used during your stay. Extra towels are located in the main floor shared bathroom cabinet and in the second-floor landing cabinet (glass fronted)
- **Floors:** There is a cordless vacuum in the main floor office. Upstairs is a corded vacuum in the second-floor laundry. Swiffer's for hardwood are in main floor hall closet, and we have liquid to use with them. **LONG HAIR AREA RUGS:** The corded vacuum has a button to turn off beater brush, to help vacuum these more easily.
- **Bathrooms:** Please wipe down bathroom counter and floor, and empty all trash cans. There are plastic grocery bags in a box on the pantry floor that can be used as small can liners.
- **Kitchen:** Please wet mop floor (mop bucket in main floor hall closet) and run dishwasher.
- **Recycling:** Recycling must be taken home, or left in garbage. There is no curbside recycling.
- **Garbage:** **IMPORTANT: New Policies in Trash Pickup.** The city will NOT pick up anything loose in the large roller trash cans. They open the cans and pull it out, each white trash bag. Trash should be taken to the large wheeled garbage bin near the driveway and rolled down to the curb (It may already be at the curb most weeks). Trash is picked up on Tuesday.
- **Thermostats/Energy Savings:** In summer, please raise thermostat to 77 degrees, in winter please lower it to 65 degrees. Please text/call John or Mary (#'s below) with questions.
- **Locking Up:** Lock the front door deadbolt and leave by the kitchen door. Enter four-digit code, wait a second, then turn bolt left. Then test to make sure the door is locked.
- **Basement:** Please make sure all basement lights are off.
- **Paper Towels/Toilet Paper:** If supply is low, please stock the house before leaving, or text John or Mary (#'s below) if this is not possible (the next guest will thank you!)

***We Hope You Enjoyed Your Stay! ---John (cell # 314-494-0687  
and Mary (cell # 314-283-6953)***